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ROYAL ALEXANDRA & ALBERT SCHOOL



Dear Sir/Madam,

When looking for a job you must ask yourself two questions. 'Is this school right for me?' and 'Am I right for the school?'

You can get a good idea of the answer to the first question right now. By reading the brochure. This should answer some factual questions about what it means to be a state boarding school, our academic results and our beautiful parkland setting. But I hope you also get a sense of what it is like to work here; our ethos, the value we place on excellent pastoral care, and the work we do to ensure each child achieves the best possible academic results, whatever their ability.

It is a plain fact that we can only deliver this by employing excellent staff. And that's where you come in.

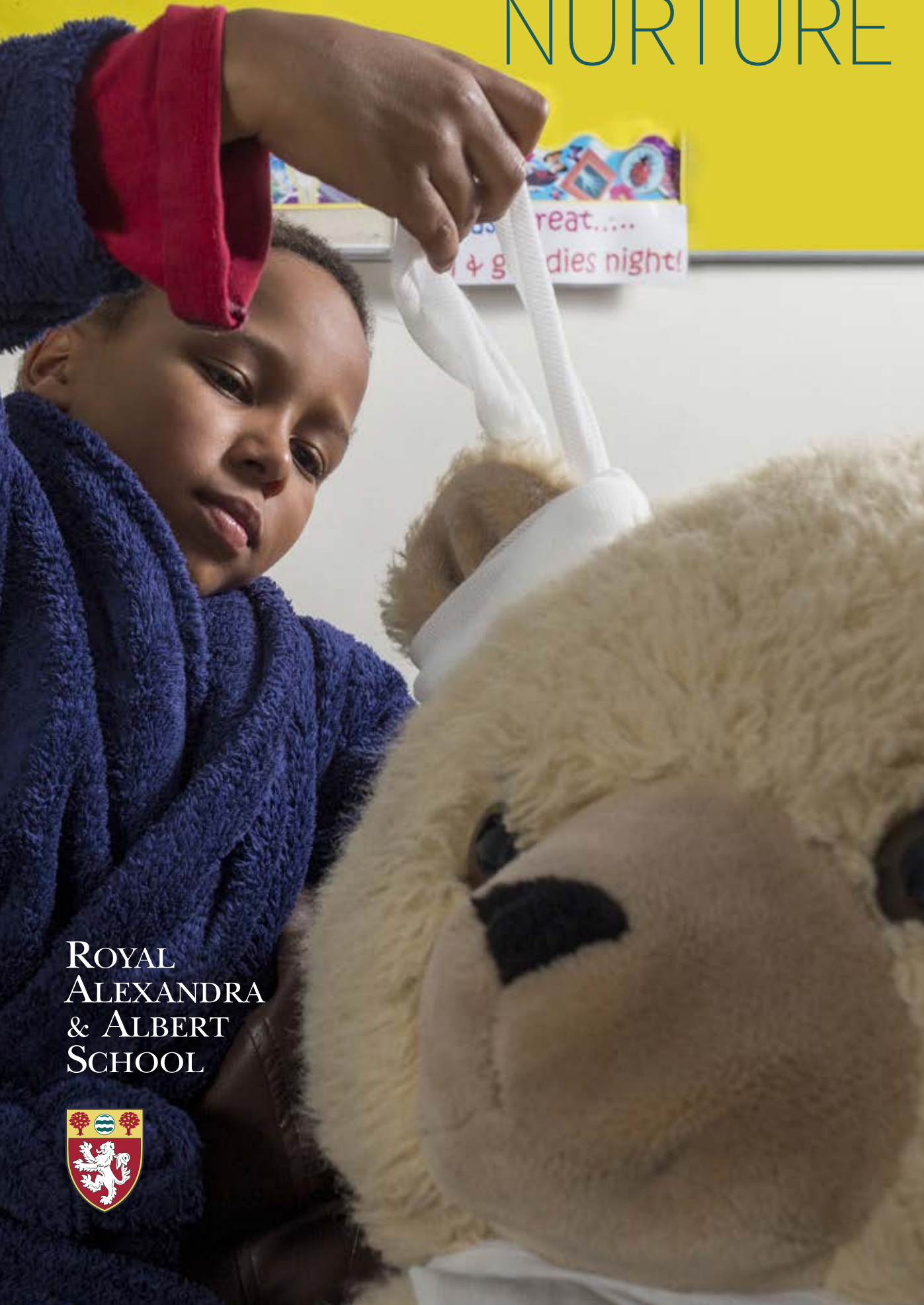
We are looking for talented and enthusiastic people who want to work in a high achieving boarding school. One which delivers results and develops the individual.

If you think you are right for this school, the next step is to complete the application and send it in. I look forward to hearing from you.

With all best wishes

Mark Dixon
Headmaster

SPACE TO NURTURE



ROYAL
ALEXANDRA
& ALBERT
SCHOOL



JOINING OUR TEAM



ABOUT OUR SCHOOL...

The Royal Alexandra and Albert School has a long history.

Originally it was two orphanages, the Royal Alexandra School founded in 1758 and the Royal Albert School, founded in 1864 as a national memorial to Prince Albert. An Act of Parliament amalgamated both institutions in 1949 to create the current School. For much of their history both orphanages enjoyed Royal Patronage which has continued to this day; Her Majesty the Queen is Patron and the School's President is Her Royal Highness the Duchess of Gloucester.

The School is located in 260 acres of beautiful parkland in Gatton Park near Reigate, Surrey, within short distance of Gatwick and Heathrow airports. It is in an ideal location for pupils and staff to live. Our large site allows us to have extensive sporting facilities, including floodlit all-weather sports pitches, a state-of-the-art Fitness Centre, indoor swimming pool and Equestrian Centre.

The Royal Alexandra and Albert School is a 7-18 co-educational, non-selective state boarding school, with compulsory Saturday morning lessons and longer holidays. This is a boarding school with Flexi Boarding pupils and a lively community of over 450 Full Boarders, heavily involved in a wide range of after-school and weekend activities and trips.

With around 1,000 pupils, the School has grown gradually, maintaining its focus on strong academic results and fantastic pastoral care. The last two Ofsted inspections, carried out under the new, tougher framework, have deemed this School and its boarding provision to be 'Good', with both reports highlighting 'Outstanding' elements.

The Royal Alexandra and Albert School continues its long history in providing pupils with rich and valuable life experiences and opportunities, in and out of the classroom, with remarkable wrap around care in a close-knit community.



"Boarders frequently behave in a way which demonstrates exemplary conduct, a pride in their school and respect for each other." Ofsted



A STATE BOARDING SCHOOL?

What is a state boarding school?

In a state boarding school, the education provided between 8.30 am and 3.35 pm is financed by government through the Local Authority - in our case Surrey County Council. Everything else: the boarding provision, meals and the activities that we run, is financed by the charges paid by parents.

We have two categories of pupil:

Full Boarders, whose parents currently pay less than £15,000 per year (compared to around £35k for a major independent boarding School). There is no reduction in charges for weekly boarders. Between 200 and 250 boarders remain at School on Saturday nights.

Flexi Boarders, who are attached to boarding houses, are entitled to all meals, take part in all activities and sleep between 7 and 10 nights per year in School. Flexi Boarders can stay at the School from before breakfast until the bedtime of their year group. The yearly charge for Flexi Boarders is less than £6,000.

We teach on Saturday mornings and have no compulsory exeat weekends.

Places for local children are very heavily oversubscribed - for September 2016 we had over three applications per place for Year 7 and four applications per place for Year 3. Despite this we always aim to be able to find a place for the children of new members of staff moving on site.



"Boarders thrive within their inclusive and accepting boarding community. They are actively encouraged to develop their own unique personalities." Ofsted

DAILY LIFE AT SCHOOL...

This is a busy boarding School.

In addition to high quality teaching, pupils enjoy outstanding pastoral care, top-class facilities and a packed schedule of activities in our picturesque 260 acres site.

For both Boarders and Flexi Boarders the day starts with breakfast in our light and airy Dining Room, where all pupils have their meals. From there it's on to registration and lessons, where pupils are taught by specialist subject teachers in classes that are usually smaller than those in other state schools.

Each pupil is allocated, according to gender and age, to one of nine boarding houses. Each house reflects the personality of its boarders and staff, with in-house activities varying according to pupil interests. Each boarding house has an IT suite where pupils do their homework.

Every boarding house has high levels of staffing throughout the week and during weekends, including Heads of House, Deputy Heads of House, Matrons, Non-Teaching Boarding Tutors, and teaching staff connected to the boarding house.

Depending on job role, some support staff are involved in the co-curricular life of the School's boarding community and are involved with the running of activities and trips. Every weekday pupils are actively encouraged to attend activities, ranging from judo to kayaking, swimming to debating club, and horse riding to cooking lessons.

Sport is an important part of life as a pupil here, and we seek to introduce a healthy lifestyle from the start. The School has fantastic and extensive facilities which enable us to offer a wide range of sports. Staff members benefit from the School's facilities and are able to use the indoor swimming pool and Fitness Centre at specific times allocated for staff members' use only.

The Drama and Music departments are lively and active, making valuable contributions to the wider school community. There are at least three drama performances per term, all of which are supported by the School's in-house student backstage crew. There are also at least twenty music events each year in addition to pupil involvement in assemblies and weekend Chapel services.



"The School has committed staff who genuinely care for our children. They are happy and confident in the School's care." Parent



SCHOOL ORGANISATION...

The Royal Alexandra and Albert School is made up of a Junior School, a Senior School, and a Sixth Form. Pupils start in Year 3 and can remain at the school until Year 13. This ensures that there is a level of educational continuity rarely found in other schools.

In the Junior School, there is one class in Year 3, one in Year 4, but two in Year 5 and Year 6. Pupils are attached to Rank Weston House. The Head of House for Rank Weston House is resident in the House and is supported by a resident Deputy Head of House as well as House Tutors, Teaching Tutors and Matrons. A similar structure is present in all of the boarding houses.

The Senior part of the School, covering the age range 11 to 16, has up to 750 pupils in a busy, purposeful structure where pastoral care is managed both by Heads of Houses as well as Form Tutors and Heads of Year who watch over each pupil's progress in all subjects. Pupils are attached to one of the seven senior boarding houses.

The Sixth Form opened in September 2010 and has since grown in size and in popularity. With just over 160 pupils in the Sixth Form, it is big enough to offer a wide range of subjects but small enough that each pupil is treated as an individual.

The Sixth Form is located in the Bernard Sunley Sixth Form Centre which is purpose built to support the academic studies of Sixth Formers. With three IT suites, a 'break out room' for group work, and 'quiet zones', the Sixth Form Centre is the perfect environment for the independent learning required to succeed at A Level.

Sixth Form boarders either live in Gatton Hall, the School's Grade II listed stately home, or in en-suite rooms in annexes to senior boarding houses.

"Leadership and management at all levels share an ambitious vision that effectively fosters achievement and strongly promotes pupils' spiritual, moral, social and cultural development." Ofsted



"There really seems to be a family feeling in the house." Parent

EXTRA ORDINARY DAYS...

Your days will always be varied and interesting. You will find that everything we do is focused on providing the very best care and education for our pupils.

We are very keen to help you be the best at what you do and therefore strongly support CPD at every level. You will find that there is a culture of professionalism throughout the school and a willingness to support anyone who wants to develop their career.

Because of the age range (we accept pupils from age 7 to 18) there is a wide range of co-curricular activities available to pupils. We are also lucky to have a superb Equestrian Centre and 260 acres of private parkland solely for use by the School. After all this activity pupils need to re-fuel so it's good to know that the Dining Room serves really great food - for staff as well as the children!



CURRICULUM MATTERS...

The School aims to equip each pupil with the qualifications and skills needed for their next step in life. For most pupils this will be GCSE and A Level results, but some pupils may follow a more vocational path.

Junior School: In the Junior School (Key Stage 2), the curriculum includes the core subjects: Literacy, Numeracy and Science. The core curriculum is supplemented by History, Geography, Art, Computer Science, Music, Drama, Citizenship & PSHE, Physical Education, French, Design Technology, and Religious Studies.

Teachers in the Junior School are supported by specialist teaching from colleagues in the Senior School. This provides pupils with wider knowledge and a greater depth of understanding in a number of subjects.

Senior School: In Key Stage 3 (Year 7-9) pupils follow a broad and balanced curriculum which will prepare them for Key Stage 4 when they choose their GCSE options. Pupils continue with subjects offered in Key Stage 2 with two additional subjects: Spanish and Touch Typing.

All Year groups have a Games afternoon as well as Core PE lessons, giving all pupils at least three hours of timetabled physical activity per week. This extended time allows for a large number of sports to be taught and experienced. A wide range of sports are then continued into the co-curricular programme.

In Key Stage 4 (Year 10-11) pupils are prepared for external examinations. They follow a core curriculum of English, Mathematics, Science, Modern Foreign Language, Religious Studies (short course), Citizenship and core Physical Education. Pupils are required to choose an additional four subject options.

Sixth Form: The Sixth Form is academic, offering an A Level and Level 3 programme. A wide range of subject options are available to Sixth Form students. However, each subject has its own requirements in terms of GCSE results. Traditional subjects are supplemented by Business Studies, Economics, Further Mathematics, Psychology and Sociology.



"The feedback from teachers is objective and you always feel that they have a clear plan." Parent



PUPIL PERFORMANCE...

GCSE and A Level results are not the only measure of a school's success. The happiness of pupils and what they learn and gain from their time at the school is equally as important, if not always recognised.

Sixth Form: The School's recent A Level results show that pupils are leaving with exceptional qualifications. In 2016, 51% of all A Level grades obtained were grade B or above.

Of the Upper Sixth students who sat A Levels in summer 2016, 84% went to university, with many securing places at Russell Group universities. 8% of students are taking a gap year, and 8% have gone into employment or training.

With high standards and expectations, the Sixth Form has gained a strong reputation and attracts exceptional students.

Junior School: The School has worked hard to nurture pupils' love for learning from the very start and this is certainly reflected in pupils' results, with pupils at the School achieving above national level standards in all three areas of the curriculum assessed in 2016.

Senior School: In summer of 2016, 62% pupils who received their GCSE results achieved 5 or more GCSE's (including Maths and English) at grades A* - C.

Pupils are consistently doing well, but as a School that always strives for better, our teachers are continuing with their efforts to guarantee that pupils are constantly reaching high levels of attainment, regardless of their levels of ability.

"Pupils' learning is well supported by teachers' and learning support assistants' knowledge and enthusiasm, attention to individual needs, constructive assessment and firm but quietly effective behaviour management." Ofsted



PROFESSIONAL DEVELOPMENT

The School encourages and supports members of staff to give high priority to their professional development.

All support staff are entitled to equality of access to high-quality induction and continuing professional development. The School therefore provides opportunities through performance management and appraisals for staff to identify their professional development needs.

The School's CPD allows staff to develop skills and competencies to improve standards across all areas.

As part of their professional development, support staff may attend courses and training relevant to their job roles.



"Boarders enjoy caring and respectful relationships with staff and each other." Ofsted



"I found the School by a stroke of luck and I'm really please that I did."

Parent

EXTRA BENEFITS...

The School's Admissions Policy gives a higher priority to the children of members of staff. In addition, all full time staff, teaching and non-teaching, are entitled to a 33% remission of charges (pro rata for part-time staff.)

The School has on-site staff accommodation. This includes houses with gardens, self-contained flats within boarding houses, shared flats and bedsits. On-site accommodation cuts costs and time spent commuting to work.

Accommodation is offered rent free in return for boarding duties to support staff whose job roles require on-site accommodation.

Duties include academic support for prep, supporting the house routines, pastoral care of pupils, co-curricular activities, events and trips, and anything in addition that you as a member of staff feel you can contribute to the successful home life of pupils within boarding.

The School's indoor swimming pool and Fitness Centre are open to members of staff free of cost. During term time, the Fitness Centre is open Monday to Friday from 6.30am to 10pm and is overseen by a trained member of staff. For both facilities, time slots are scheduled for the use of members of staff only.

All support staff are entitled to free lunch in the School's Dining Room. There is a varied menu which is constantly changing to meet the wants and needs of pupils and staff. Catering is provided by Harrison Catering Services who prepare fresh and healthy food on-site.

Members of staff paid via Surrey County Council can sign up to Surrey My Reward Scheme, which offers, amongst other things, discounts to popular high-street shops including Marks & Spencer, Costa, Argos, Topshop and Topman.



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GET IN TOUCH

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ROYAL
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SCHOOL



Patron: Her Majesty the Queen
President: Her Royal Highness The Duchess of Gloucester
Founded: 1758. Registered charity no: 311945