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ROYAL ALEXANDRA & ALBERT SCHOOL



November 2019

Dear Parent

I am pleased to be able to share with you the Y11 mock exam timetable for your son/daughter; Y11 mock exams are scheduled to take place between Monday 6th January and Tuesday 14th January 2020.

This week all Y11 students have been given a copy of the mock exam booklet, which you can access by clicking [here](#). Please look carefully at the exam timetable; students have been instructed to highlight the timetable so they are clear which exams they will be sitting. It is worthwhile talking to your child about this. On the following page, you can see the arrangements for the mock exam process. Our aim is for this to replicate the experience they will get in the Summer and students will be rehearsing the procedure with Ms Kaye in assembly time. To help ensure clarity, you will find that each subject has outlined precisely what students will be tested on and the revision they need to do to prepare for the mock exam. It is important that students review this carefully and use this information to plan their revision timetable.

I understand that this is a stressful time for Y11 and it is important that they find the right balance between study and relaxation. Students should ensure that they construct a revision timetable for over the Christmas period. There is no golden rule for how this should be done but here are a few tips to help them get started:

- Work out how much time they have available and when;
- Use a timetable to fill in times they know they will be doing other things e.g. Sunday lunch with family etc. Only then can they know how much time they have to revise in;
- List the tasks they have to complete before they fill in the rest of the timetable;
- Use the revision booklets and guidance given in class to work out what has to be done;
- Work out priorities between these tasks. Made decisions about how long to spend on each task and set targets for each period of revision.

One particular successful way of constructing a revision timetable is for students to work to their normal school timetable. This is useful because it ensures even coverage of subjects and gives them adequate time to rest and recharge between activities.

To further help with revision, your child will be taking part in a workshop called 'Maximising Success' on the morning of Friday 29th November. This fun and active two-hour workshop is a follow-up to the one they had at the end of Year 10; students will continue to explore principles of effective learning, different revision techniques and a system of proactive revision. The aim is for students to leave the session feeling better motivated and empowered, having chosen three or four preferred revision techniques which they can use proactively over the Christmas period. The information on the workshop is here: <https://thelifeskillscompany.com/for-pupils/maximising-success>

Finally, I look forward to seeing many of you during the parental consultation meetings, which are scheduled at the end of this term.

Yours faithfully



Mrs Rea Mitchell
Deputy Head Academic