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ROYAL ALEXANDRA & ALBERT SCHOOL



4th January 2021

Dear Parent

Given that the majority of the school is currently learning remotely, I wanted to take the opportunity to remind you how online education is being delivered and our expectations in terms of engagement from the students.

The key change we have instigated this term is that we are making it compulsory for all students to attend morning tutor time at 8.30am in preparation for the day of lessons. This will enable tutors to touch base with tutees to make sure they are set up for the day in terms of learning and also monitor their well-being. I would ask that you would support us as much as possible in ensuring they are in attendance. We appreciate that each household is experiencing differing situations so ask that if there are reasons why your son/daughter may not be engaging, could you please communicate this with their form tutor in the first instance and they will be able to let relevant teachers know.

Similarly, please can I ask that you bear with our teachers in the delivery of these lessons, particularly in the first couple of days this week. There are, from time to time, technical issues, or circumstances that are beyond our control that mean that remote lessons may not be delivered exactly as we would wish; please know that we are doing our best to ensure continuity of learning and that pupils are getting the highest possible quality of remote education.

In addition to this letter, you will find a detailed explanation of how we aim to provide remote learning and how this may change for different scenarios. There is also a link to remind you how to access Microsoft Teams and where students need to go within this program in order to participate in the lessons.

If you have any questions on this please do not hesitate to contact me via email bryonypotter@gatton-park.org.uk or on my direct number 01737 649053 and I will be happy to help.

Yours sincerely

A handwritten signature in black ink that reads "B. Potter". The signature is written in a cursive style.

Bryony Potter
Director of Teaching and Learning