

Address Gatton Park, Reigate, Surrey RH2 0TD
Headmaster Mr Mark Dixon

Telephone 01737 649000
Fax 01737 649002
Website www.raa-school.co.uk

ROYAL ALEXANDRA & ALBERT SCHOOL



June 2021

Dear Parent and Pupil

SUMMER EXAM RESULTS – TUESDAY 10TH AUGUST 2021

A Level/Level 3 BTEC's and Cambridge Technical examination results are published this year on Tuesday 10th August. Results will be available for pupils to collect in person from Gatton Hall between 08.30 am and 12.00 pm. To enable us to comply with social distancing rules **only pupils** will be allowed into Gatton Hall to collect their results. Pupils will also need to be wearing a mask when they enter Gatton Hall. Parents will be allowed to socially distance at the back of Gatton Hall where pupils will exit the building. The attached information on UCAS procedures will help those who have applied to University.

Pupils will also be able to phone in for their results between 08.30 am – 12.00 pm on 01737 649000.

Any results that are not collected by 12.00 pm will be posted home first class to the address held on the School's database. If you have recently moved house, or require the statement of provisional results to be posted elsewhere, then please email office@gatton-park.org.uk by Thursday 1st July to ensure that this information is collated before the Summer holidays.

In addition, examination results will also be emailed directly to pupils' school email account: name@gatton-park.org.uk after 2.00pm.

If you are unable to collect your examination results in person and wish a third party to collect these on your behalf, **you** must first email us at examsofficer@gatton-park.org.uk from your personal email address, giving your permission and the name of the third party – the third party **MUST** provide proof of their identity when collecting the exam results.

The official A Level examination certificates will be available from 1st December, 2021. We will be in contact with you to arrange collection or posting after this day, using the email address held on the school's database. Please contact the Exams Office on examsofficer@gatton-park.org.uk if your email address changes prior to this time.

If you have any queries regarding examination results, please contact our Examination Officer, Heather Richardson, at examsofficer@gatton-park.org.uk.

Yours sincerely

Mrs Rea Mitchell
Acting Headteacher